

Albany Park and Irving Park Special Service Area #60
SSA Commission Meeting
Wednesday, October 12, 2016, 5:30pm

Commissioners in Attendance: Saima Causevic, Frank Kern, Stephanie Fishel, David Maletin
Residents/Business Owners in attendance:
NRC staff: Thomas Applegate, Duka Dabovic

Meeting called to order at 5:31pm.

Public Input: None

Minutes: Minutes were reviewed. David moved to approve. Saima seconded. All in favor.

Financials: Financials were reviewed. Stephanie moved to approve. David seconded. All in favor.

Old Business:

Update: 3051 W. Montrose façade. Façade complete. New door and windows, stairs and fence. Stairs will be stained in the Spring of 2017.

Update: SSA Best Practices Breakfast October 14 at Noon O’Kabab’s new location

New Business:

Approval: vendor for 2016 & 2017 audits, Eilts & Associates. David moved to approve. Frank seconded. All in favor.

Approval: additional SSA capacity 2017, \$22,714. NRC proposed an additional part time head count for 2017 (40% @ \$22,714). David moved to approve the additional capacity.. Saima seconded. All in favor.

Review: 2016 holiday event proposal & sponsorship, Big Buzz. The proposal was reviewed:

- Overall this is a solid idea that needs some polishing. The idea is to have a good event that brings the community together. Discussion on space and saving money on equipment that is already available at Finch Kitchen. Thomas wants to get a revised set of numbers and do some more thinking.

Review: 2017 public relations proposal, Kurman Communications. The proposal was reviewed.

- Stephanie wants to firm up the requirements and goals including branding and consistency in messaging. Discussion on creating a pilot program. Kurman will present at the following meeting.

Meeting adjourned at 6:45.